

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS**

**Board of Education Meeting
Tuesday, December 15, 2015 @ 5:00 p.m.**

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Dale Phillips at 5:00 p.m. in the Board of Education Conference Room.

Members Present: Angela Green, Christine Allen, Dale Phillips

Members Absent: Gregg Townsend, Stephen Swain

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Emma Shirley

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Emily Shirley inquired if the student announcements could be sent to parents by EdAlert or Facebook. Mrs. Shirley would prefer that method over using the District's webpage.

Ms. Gaffney indicated she would look into this matter.

15-16 161 Moved by Green, seconded by Allen, to approve the November 17, 2015 & November 23, 2015
Approval of minutes.
November 17
& November Yes: Allen, Green, Phillips
23, 2015 Absent: Townsend, Swain
Minutes No: None
 The motion carried.

15-16 162 Moved by Allen, seconded by Green, to approve Treasurer's Report, Extracurricular Report,
Approve and Internal Claims Auditor Report.
Treasurer's
Report, Yes: Allen, Green, Phillips
Extracurricular Absent: Townsend, Swain
Report and No: None
Internal The motion carried.
Claims
Auditor
Report

15-16 163 Moved by Green, seconded by Allen, to approve CPSE & CSE Recommendation numbers: 2106,
Approve 2029, 108, 1690, 2082, 1933.
CPSE & CSE
Recommendations Yes: Allen, Green, Phillips
 Absent: Townsend, Swain
 No: None
 The motion carried.

15-16 164 Moved by Allen, seconded by Green, to approve Utica National Insurance Group 2015 Annual
Approve Inspection for the 2015-16 School Year.
Utica
National Yes: Allen, Green, Phillips
Insurance Group Absent: Townsend, Swain
2015 Annual No: None
Inspection for The motion carried.
the 2015-16
School Year

Mr. Hall commented the building was thoroughly inspected and took the opportunity to give kudos to the staff.

15-16 165 Moved by Allen, seconded by Green, to accept a \$200.00 donation from James & Linda Webb for
Accept a the Backpack Program.
\$200.00
Donation from Yes: Allen, Green, Phillips
James & Linda Absent: Townsend, Swain
Webb for the No: None
Backpack The motion carried.
Program

15-16 166 Moved by Green, seconded by Allen, to accept a \$250.00 donation from the Carpenter Family for
Accept a the Backpack Program.
\$250.00
Donation from Yes: Allen, Green, Phillips
the Carpenter Absent: Townsend, Swain
Family for the No: None
Backpack The motion carried.
Program

15-16 167 Moved by Allen, seconded by Green, to accept a \$200.00 donation from Bernier, Carr &
Accept a Associates, Engineers, Architects and Land Surveyors, P.C. for the Backpack Program.
\$200.00
Donation from Yes: Allen, Green, Phillips
Bernier, Carr & Absent: Townsend, Swain
Associates, No: None
Engineers, The motion carried.
Architects and
Land Surveyors, P.C.

- 15-16 168 Moved by Allen, seconded by Green, to accept a donation of two 4' x 6' Home Cheer & Gymnastic Mat (Red) with 6" Velcro Straps with a value of \$184.00 and one Cheer Kinetic Bands & Stunt Strap and DVD with a value of \$34.90 from the Sackets Harbor Patriots Athletic Booster Club, Inc.
- Accept a Donation of two Cheer & Gymnastic Mats and One Cheer Kinetic Bands & Stunt Strap and DVD
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 169 Moved by Green, seconded by Allen, to approve Discarding/Donating 60 Modified Maroon Jerseys, 17 Modified White Jerseys, 52 pairs of Modified shorts, 17 Varsity Warm up Shirts, 18 Varsity Warm up Pants, basketballs, water coolers and various vintage basketball, soccer, baseball/softball and cheerleading uniforms per attached list.
- Approve Discarding Various Uniforms
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 170 Moved by Allen, seconded by Green, to approve Combining Contract with IHC for Varsity Football for the 2016-17 School Year.
- Approve Combining Contract with IHC for Varsity Football for the 2016-17 School Year
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 171 Moved by Allen, seconded by Green, to accept letter of resignation from Lisa Ingerson, 7-12 Science Teacher, Extracurricular Activities Treasurer, and Extracurricular Activities Auditor effective December 31, 2015.
- Accept Letter of Resignation from Lisa Ingerson, 7-12 Science Teacher, Extracurricular Activities Treasurer, and Extracurricular Activities Auditor Effective December 31, 2015
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 172 Moved by Green, seconded by Allen, to approve Tobin Fingar as Treasurer for Extracurricular Activities and Extracurricular Activities Auditor effective January 1, 2016.
- Approve Tobin Fingar as Treasurer for Extracurricular Activities and Extracurricular Activities Auditor Effective January 1, 2016
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 173 Moved by Green, seconded by Allen, to approve Daniel Truax as 7-12 Science Teacher effective January 4, 2016 at a pro-rated salary of \$46,570 (Step 1, Masters) with a four-year probationary period.
- Approve Daniel Truax as 7-12 Science Teacher Effective January 4, 2016 at a Pro-Rated Salary of \$46,570 (Step I, Masters) with a Four-Year Probationary Period
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 174 Moved by Green, seconded by Allen, to approve Daniel Truax as ASPIRE Club Advisor effective January 4, 2016.
- Approve Daniel Truax as ASPIRE Club Advisor Effective January 4, 2016
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.
- 15-16 175 Moved by Allen, seconded by Green, to approve Ashley Blanchette as certified substitute teacher (SONY) pending fingerprint clearance.
- Approve Ashley Blanchette as Certified Substitute Teacher (SONY) pending Fingerprint Clearance
- Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.

15-16 176 Moved by Green, seconded by Allen, to approve Katie Ulmen-Smith as an uncertified substitute teacher pending fingerprint clearance.
Approve
Katie Ulmen-Smith
as an Yes: Allen, Green, Phillips
Uncertified Absent: Townsend, Swain
Substitute No: None
Teacher The motion carried.
Pending
Fingerprint
Clearance

15-16 177 Moved by Green, seconded by Allen, to approve Shawn Briggs as a Substitute Bus Driver.
Approve
Shawn Yes: Allen, Green, Phillips
Briggs as a Absent: Townsend, Swain
Substitute No: None
Bus Driver The motion carried.

15-16 178 Moved by Allen, seconded by Green, to approve Steve Cote as a Substitute Bus Driver.
Approve
Steve Cote Yes: Allen, Green, Phillips
as a Substitute Absent: Townsend, Swain
Bus Driver No: None
The motion carried.

15-16 179 Moved by Allen, seconded by Green, to approve Ganon Fletcher as Substitute Teacher Aide pending fingerprint clearance.
Approve
Ganon Fletcher Yes: Allen, Green, Phillips
as Substitute Absent: Townsend, Swain
Teacher Aide No: None
Pending The motion carried.
Fingerprint
Clearance

Superintendent's Report

Mr. Hall took the opportunity to circulate a sign-up sheet for the Mid-Winter Dinner Meeting to be held on January 13, 2016.

Mr. Hall reported on the Governor's Task Force. In the 2019-20 school year, there is a possibility of linking teacher scores with student scores. Legislative action would need to be taken for this to occur.

Mr. Hall reported attending a Transition/Transgender Student Law Conference that reviewed Federal and State Laws.

Mr. Hall reported he is serving on the BOCES MORIC Executive Budget Committee. There are currently two large expenditure items that include internet redundancy line and the switches. There are Race to the Top monies that could be used towards these expenditures to offset school districts costs.

Mr. Phillips indicated these items are built all over and people do not realize it.

Mr. Hall reported that he, Ms. Gaffney, Mrs. Gayne and Mrs. Green attended the Legislative Breakfast on December 4, 2015. Items that were discussed were property tax cap, GEA, and BOCES inequitable funding. Full restoration of GEA is expected this year.

Mr. Hall reported the Elementary Holiday Concert was a nice evening. Mr. Hall took the opportunity to publically thank everyone and gave a kudos to Mrs. Davis for a job well done.

Mr. Hall reported the Secondary Concert will be held on Wednesday, December 16, 2015.

Mr. Hall reported that he, Ms. Gaffney and Mrs. Green would be attending a Legal Updates/Dessert Workshop regarding transgender and McKinney-Vento.

Mr. Hall reported Todd Munson, Auditor from the State Comptroller's Office, is on site. Mr. Hall anticipates a write-up regarding the District being over the four percent allowable Fund Balance. Mr. Hall indicated he feels the District has made great gains in establishing a Capital Reserve and Tax Certiorari line items. Mr. Hall indicated the District is using the taxpayer monies fiscally responsibly.

Mr. Hall reported the Winter Ball is scheduled for Saturday, December 19, 2015.

Mr. Hall reported Mrs. Davis now teaches chorus. Mrs. Davis and chorus members participated in a caroling outreach program for the Sackets Harbor Historical Society. The Historical Society Board sent a \$50.00 for Mrs. Davis' musical groups. Mr. Hall indicated a thank you note has been sent to the Sackets Harbor Historical Society.

Principal's Report

Ms. Gaffney reported 7th Grade students participated in a presentation from The Victims Assistance Center called "These Hands Weren't Meant for Hurting."

Ms. Gaffney reported on the Operation Tinsel and Tape sponsored by the New York State Police. Seven students, one parent and Mrs. Akin participated in wrapping presents. Ms. Gaffney took the opportunity to publically thank those who volunteered their time.

Ms. Gaffney reported that Annabelle Shelmidine had a baby girl, Adelyne Margaret Shelmidine. Everyone is doing well.

Ms. Gaffney reported that Nicole DeVito and Mr. Burris are collaborating to write a grant for the school garden.

Ms. Gaffney took the opportunity to review baseball and softball projection numbers for Spring 2016. At this time, it appears that there will be a Varsity and Modified Boys' Baseball Program. There will be three levels for the Softball Program.

Ms. Gaffney reported that the District's seniors participated in Workforce 2020 on November 19, 2015.

Ms. Gaffney reported the preliminary Smart Schools Plan has been posted on the website. The final plan will need to be approved at the January Board Meeting with the final plan posted on the District's webpage.

Ms. Gaffney reported she is waiting to hear if the District has been chosen for computer based field testing.

Ms. Gaffney indicated she did volunteer the District for the computer based field testing process.

Ms. Gaffney reported she has completed Fiscal Navigation Professional Development class.

Ms. Gaffney reported she is involved in Succession Planning. The group is currently brainstorming for a solution on the shortage of substitutes.

New Business

There was no New Business.

Old Business

Julie Gayne reported the new CPI figures were released today and there is minimal to no growth. Julie Gayne predicts the figures will probably remain the same in January when preparing the 2016-17 budget.

Julie Gayne indicated the Governor will be delivering the State Budget on January 13, 2016. It is the belief that the GAP Elimination Adjustment (GEA) will be the highest priority. At the Legislative Breakfast, the message was, there would likely be additional new monies to school districts for the 2016-17 school year but not as likely in the following years at the same level. Julie Gayne reminded the Board of Education any new monies in 2016-2017 is GEA Restoration first of \$192,997.00 with any funds above that a true increase in State Aid. The District will need to allocate any new revenues carefully to be able to sustain increases to the budget in future years if there are minimal aid increases.

Mr. Dale Phillips indicated the District could be back in the same situation going forward.

Mr. Hall took the opportunity to review with the Board of Education policy services through the Madison-Oneida BOCES Labor Relations & Policy Office. Updating District polices could take approximately two to three years to complete. The approximate cost would be \$8,000.00 over three years and Mr. Hall recommended considering this service and to have Julie Gayne allocate money in the 2016-17 budget.

15-16 180 Moved by Green, seconded by Allen, to approve pursuing Madison-Oneida BOCES Labor Relations & Policy Office services with monies allocated in the 2016-17 budget.
Approve
Pursuing
Madison- Yes: Allen, Green, Phillips
Oneida Absent: Townsend, Swain
BOCES No: None
Labor The motion carried.
Relations
& Policy
Office
Services
with Monies
Allocated in
the 2016-17
Budget

Board Issues

There were no Board Issues.

15-16 181 Moved by Green, seconded by Allen, to go in Executive Session to Discuss Employment History of a Particular Person.
Executive
Session to
Discuss Yes: Allen, Green, Phillips
Employment Absent: Townsend, Swain
History of No: None
a Particular The motion carried.
Person

The meeting recessed to Executive Session at 5:56 p.m.

15-16 182 Moved by Green, seconded by Allen, to come out of Executive Session.
Come out
of Executive Yes: Allen, Green, Phillips
Session Absent: Townsend, Swain
No: None
The motion carried.

The meeting resumed at 6:04 p.m.

15-16 183 Moved by Green, seconded by Allen, to adjourn.
Adjournment
Yes: Allen, Green, Phillips
Absent: Townsend, Swain
No: None
The motion carried.

The meeting adjourned at 6:04 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President

Dale Phillips, Board Member